



# FINAL PRACTICAL ASSESSMENT RECORD

Ex38 – Marine Safety (Low complexity duties) Exemption 2016 (No.2)

This checklist must be used in conjunction with Training and Assessment Criteria - Final Practical Assessment Criteria (AMSA508)

## A. Participant details

Title (Mr, Mrs, Ms, etc.)	Surname	Given name / Company name		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Street name and number		Town / suburb	State	Postcode
<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone	Mobile	Email		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
Date of Birth	Signature			
<input type="text"/>	<input type="text"/>			

## B. Trainer Assessor information

Assessment date	Location
<input type="text"/>	<input type="text"/>
Name	Employer
<input type="text"/>	<input type="text"/>
Approved trainer assessor number	Photo identification checked <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="text"/>	Participant meets all relevant criteria in Section 2 of Ex38: <input type="checkbox"/> Yes <input type="checkbox"/> No

Criteria	Individual or Group Assessment	Skills and Knowledge required	Completed ✓ * Assessor initial Notes
1. Vessel, crew and passenger preparation	Group	Pre-departure checks: <ul style="list-style-type: none"> <li>• Check vessel is seaworthy</li> <li>• Check oil, cooling, fuel, batteries, radio, ropes/lines</li> <li>• Check tools and spares</li> <li>• Check all safety and firefighting equipment</li> <li>• Check maintenance log book</li> <li>• Be aware of any operational hazards e.g. navigational hazards, equipment, stability, carrying/transferring passengers</li> </ul>	
	Individual	Demonstrate safe working practices in relation to: <ul style="list-style-type: none"> <li>• Situational awareness</li> <li>• Safety Management Systems and obligation to identify and address risks associated with operating area and operation of vessel</li> <li>• Fuelling</li> <li>• Pollution prevention</li> </ul>	
	Individual	Communicate clearly: <ul style="list-style-type: none"> <li>• Instructions to crew</li> <li>• Operational intentions to employer/designated person ashore</li> <li>• Passenger safety briefing and updated briefing as necessary</li> </ul>	
2. Weather and tides	Group	Check weather, sea conditions, current tides and plan voyage and operations accordingly	
3. Navigation	Individual	Demonstrate compliance with: <ul style="list-style-type: none"> <li>• IALA Buoyage system 'A' – marks, buoys and shapes</li> <li>• IRPCS (ColRegs) <ul style="list-style-type: none"> <li>– Maintain a proper lookout at all times</li> <li>– Safe speed</li> <li>– Overtaking</li> </ul> </li> </ul>	

Criteria	Individual or Group Assessment	Skills and Knowledge required	Completed ✓ * Assessor initial Notes
		<ul style="list-style-type: none"> <li>- Head-on situation</li> <li>- Crossing situation</li> <li>- Action by give-way vessel</li> <li>- Action by stand-on vessel</li> <li>- Responsibilities between vessels</li> <li>- Risk of collision and action to avoid collision</li> <li>- Restricted visibility</li> <li>- Sound signals: port, starboard, astern, unsure of intentions</li> </ul> <ul style="list-style-type: none"> <li>• Local regulations: speed limits, restrictions etc</li> </ul>	
	Individual	Safely use any on-board navigational equipment	
4. Manoeuvring	Individual	Safely manoeuvre the vessel: <ul style="list-style-type: none"> <li>• Ahead, astern, port, starboard, figure of 8</li> <li>• At varying speeds</li> <li>• On and off the plane (if applicable)</li> <li>• Control the trim and tilt of the engine</li> <li>• Berthing and unberthing</li> <li>• Controlling speed</li> <li>• Utilising wind/tidal stream/current</li> <li>• Alongside a floating object</li> <li>• In a person overboard retrieval</li> <li>• To anchor and retrieve anchor</li> <li>• To pick up and release a mooring</li> <li>• Performing an emergency stop</li> </ul>	
5. Rope work	Group	Check lines and ropes and stow correctly	
	Individual	Handle lines/ropes safely and correctly	
	Individual	Tie and use the following knots: <ul style="list-style-type: none"> <li>• Bowline</li> <li>• Clove hitch</li> <li>• Round turn and two half hitches</li> <li>• Reef</li> </ul>	
6. Emergencies	Group	Identify and check all safety equipment on board and discuss its use	
	Group	Identify potential hazards on board	
	Group	Identify the local rescue services, access and timing	
	Individual	For a simulated emergency: <ul style="list-style-type: none"> <li>• Demonstrate use of firefighting equipment</li> <li>• Demonstrate clear distress calls on marine radio (if applicable)</li> <li>• Demonstrate communications with passengers and crew in emergency situations</li> <li>• Outline vessel abandonment procedures</li> <li>• Don a life jacket and check</li> </ul>	
General	Individual	Use correct maritime terminology	
	Individual	Know the operational limits of Exemption 38 (Low complexity duties) and relate to own area of operation	

Comments:

**I agree the participant is competent to operate within the limits of Ex 38 Marine Safety (Low complexity duties) – Exemption 2016 (No.2)**

Signature of trainer assessor

Date